

**U.S. DEPARTMENT OF JUSTICE
CRIMINAL DIVISION
OFFICE OF TRIBAL JUSTICE (OTJ)
DEPUTY DIRECTOR
GS-905-13/15**

About the Office:

Within the Department, the Office of Tribal Justice (OTJ) coordinates the on-going work of the Offices, Boards, and Divisions responsible for Indian issues. Outside of the Department, the Office plays a major role in coordinating with federal agencies with responsibilities in Indian country, such as the Department of the Interior, the Indian Health Service at the Department of Health and Human Services, the Departments of Housing and Urban Development, Agriculture, Education, and the Environmental Protection Agency. OTJ is also responsible for coordinating relations with elected tribal officials.

**Responsibilities and
Opportunity Offered:**

Generally, the Deputy Director is responsible for handling a wide variety Indian of law matters including: Law Enforcement; Litigation and Legislative Matters; Tribal Justice Systems; Public Law 280 Policy; Religious Freedom and the Protection of Sacred Sites; International Indigenous Issues; State and Federal Taxation of Indian Tribes; and the Indian Gaming Regulatory Act.

More specifically, the Deputy Director will work with federal agencies and tribal leaders to facilitate cooperative law enforcement activities, and to improve international border security on reservations. This will include working with DOJ grant making components (such as the Executive Office of Community Oriented Policing, OJP's Bureau of Justice Assistance, and the Office of Violence Against Women) to coordinate law enforcement resources and strategies with tribal governments and federal law enforcement entities (such as the U.S. Attorneys, Federal Bureau of Investigation, U.S. Border Patrol, and the Bureau of Indian Affairs). The Deputy Director will work with law enforcement officials, prosecutors, and agency counsel to resolve jurisdictional and other conflicts related to law enforcement. The new Deputy Director will also be involved in the coordination of federal/tribal intelligence exchange.

Qualifications:

Applicants must have a strong academic background, as well as excellent research and communication skills (both oral and written), plus a knowledge of and interest in Indian law and American Indian history and culture.

Required qualifications: Interested parties must possess a J.D. degree, be admitted to practice before the bar of any U.S. jurisdiction and be an active member of that bar and have at least eighteen (18) months post-J.D. experience. Applicants work experience must demonstrate an emphasis in, and knowledge of, federal Indian law.

Preferred qualifications: OTJ prefers candidates to have a working knowledge of Justice Department responsibilities in Indian country or experience with other federal agencies such as the Department of Interior. Experience working with federally recognized Indian tribal governments and/or tribal law enforcement agencies is also desirable.

Travel:

Domestic travel is possible.

Salary Information:

GS-13: \$74,782 - \$97,213 per annum
GS-14: \$88,369 - \$114,882 per annum
GS-15: \$103,947 - \$135,136 per annum

Location:

The position is located in Washington, DC

Relocation Expenses:

Relocation expenses are not authorized.

**Submission Process
and Deadline Date:**

Applicants must submit a resume or a current OF-612 (Optional Application for Federal Employment), and a current performance appraisal (if applicable). A current SF-171 (Application for Federal Employment) will be accepted as well. Applications should be sent to:

Please send this information to:
U.S. Department of Justice
950 Pennsylvania Avenue, N.W.
Room 2318
Washington, DC 20530.
ATTN: Tracy Toulou

No telephone calls please. This closing date for this position is April 15, 2005. Applications sent through the mail, must be received by the closing date. Applications may be faxed to (202) 514-9078. Current salary and years of litigation experience will determine the appropriate salary.

Internet Sites:

www.usdoj.gov/otj

Other attorney vacancy announcements can be found at: www.usdoj.gov/oarm/attvacancies

Department Policies:

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination based on color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, status as a parent, membership or nonmembership in an employee organization, or personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973 to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference are encouraged to include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214 or other substantiating documents) to their submissions.